

# Latrobe Council

## Elderly Persons Advisory Committee

### Terms of Reference

#### 1. **Membership**

Membership will consist of two Councillors, one of who will be the Chairman, and one representative from each of the following unit groups:

Gilbert/Madeline Street  
12 and 34 Hampden Street  
Laura Street  
Last Street  
New Street  
Lewis Street  
James/Cotton Street and Hamilton Street  
Weld Street

Membership is voluntary and via popular vote by tenants within the abovementioned complexes.

##### a. **Period of Representation**

Each Council representative is decided bi-yearly (post Local Government election) by Latrobe Council.

Tenant representation is appointed on a four year term with half in, half out every second year to ensure tenant continuity as follows -

Laura Street  
New Street  
James Street/Cotton Streets and Hamilton Street  
Lewis Street

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Gilbert/Madeline Street  
12 and 34 Hampden Street  
Last Street  
Weld Street

##### b. **Proxies**

Proxies are appointed for the same time period as above to ensure continued presence at the table should the committee representative not be able to attend a meeting.

#### 2. **Frequency of Meetings**

General meetings are held twice per year in April and November with a Special Meeting in May to consider rental increases.

Additional meetings may be requested by the Chairman or more than three group members.

#### 3. **Role of Committee**

The role of the EPU Advisory Group is to advise Latrobe Council on issues that concern the overall management and care of Council's elderly persons units and tenants and recommend possible solutions. Latrobe Council may or may not endorse such recommendations.